Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre and the Islands Area Community Planning Group

4 March 2015

Agenda Item [*for office use*]

==**SOA:Local**==

1.   **Purpose**

1.1   The purpose of this report is to inform members of the Area Community Planning Group of the consultative and inclusive process of creating the Single Outcome Agreement (SOA) Local document.

1.2   The report will also inform members how community initiatives can be incorporated into the SOA: Local.

2.   **Recommendations**

2.1   Area Community Planning Group members are recommended to approve the SOA :Local for Mid Argyll, Kintyre and the Islands.

2.2   Area Community Planning Group members are recommended to approve the criteria and process proposed for the inclusion of community initiatives into the SOA: Local.

3.   **Background**

3.1   As part of the consultation process to create Delivery Plans for each of the six outcomes in Argyll and Bute's Single Outcome Agreement (SOA), a series of events were held across the Mid Argyll, Kintyre and the Islands area in February 2014, which resulted in the "Argyll and Bute: A good place to live, work and play" document. This outlined community priorities and directly informed the development of the SOA's Delivery Plans. Progress of these plans is monitored by the Community Planning Partnership's Management Committee.

3.2   Following submission of the delivery plans to the Scottish Government in June 2014, a report on the localised delivery of the SOA was submitted to Area Community Planning Groups in September 2014 outlining the phased approach and timescales to create an SOA: Local for each of the four administrative areas of

the council.

3.3   The SOA: Local is not a performance document as the Area Community Planning Group does not have a scrutiny role but it does reflect what activity is happening at a local level by community planning partners to the actions within the delivery plans of the SOA.

4.   Detail

4.1   **SOA: Local – process**
As per the approach and timeline outlined to the Area Community Planning Group in September 2014, a workshop was held in November to map out the existing activity happening at a local level against the delivery plans of the SOA and priorities set out in "Argyll and Bute: A good place to work, live and play". The workshop was well attended by community members and community planning partners and gave attendees opportunity to comment on where they did not feel activity was happening.

4.2   Feedback from the November workshop was made available to those listed as responsible officers within the SOA who provided information on existing activity against actions in the delivery plans. This gave officers the opportunity to correct any misconceptions or become more aware of where greater communication was needed.

4.3   A further workshop in January 2015 gave community members and community planning partners the opportunity to "sense-check" the draft SOA: Local and to highlight where additional information was required. Where opportunities for further development were suggested these have been recorded and are presented in a separate report to this meeting.

4.4   As a result of the feedback from the January workshops, acronyms have been spelt out in full and activity has been aligned to more relevant actions .e.g. food banks now feature under welfare reform rather than mental health. Some of the feedback has not been incorporated at this time as further work is required from officers.

4.5   It should be noted that Outcome 4 was subject to a recent review by officers and therefore existing activity will be updated later in the year in an annual update as part of the Integrated Children's Service Plan performance review.

Community Initiatives

4.6   Workshop attendees agreed that the benefits to the community of having community initiatives included as part of the SOA: Local

are: raising the profile of a community initiative, achieving recognition of support by the Area Community Planning Group and the potential to access funding by showing demonstrable links to the outcomes of the SOA.

4.7 Following robust discussion at both the November and January workshops, a set of criteria for the inclusion of community initiatives into the SOA: Local was formulated and can be found in Appendix 1.

4.8 A key theme which emerged from all the workshops across Argyll and Bute was to have two routes for communities. One route would enable a community initiative to be part of a reporting framework and the other would allow a community initiative to be listed but would not require regular progress reports. All community initiatives listed in the SOA: Local would need to link to one of the six outcomes of the SOA.

4.9 It was recognised that a communication exercise was required to inform communities on the benefits and the process of how to be included in the SOA: Local. This will take place throughout 2015.

5. Conclusions

5.1 The SOA: Local is a working document to reflect local activity by community planning partners on the actions found within the delivery plans of the SOA.

5.2 The SOA: Local has been created following engagement with members of the community and community planning partners.

5.3 Criteria to include community initiatives which wish to be within the SOA: Local has been proposed following consultation at both workshops.

6. SOA Outcomes

6.1 The SOA: Local reflects all six of the SOA outcomes.

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Appendix 1 – Process for inclusion of Community Initiatives

Appendix 1 – Criteria for inclusion of Community Initiatives within the SOA: Local

	Grass root and other activity not currently included in the SOA Delivery Plan		
1.	Does the project/activity directly relate to one or more of the SOA indicators?	Yes	No
2.	Does the project/activity demonstrate partnership working or community support?	Yes	No
3.	Is the project/activity fully developed / viable / underway / ready for implementation?	Yes	No
4.	Is the project/activity supported by the relevant Area Community Planning Group?	Yes	No
5.	Is the project/activity endorsed by the relevant outcome lead for the SOA?	Yes	No
	If **all** answers are yes to the above proceed to 6. If one or more answer is no, further development work is required before inclusion.		
6.	Is the community group wanting endorsement from the Area Community Planning Group but not inclusion in the reporting framework?	Yes, go to 7	No, go to 8
7.	Project/activity included in community led initiatives section of the SOA: Local		
8.	Is the relevant outcome lead content for the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA?	Yes, activity included at appropriate review period	No, remain at 7